

<b>POSITION TITLE</b>	<b>VICTORIAN STATE TEAM – TEAM MANAGER</b>
<b>REPORTS TO</b>	<b>GM High Performance, State Teams Manager &amp; Head Coach</b>
<b>HV VISION &amp; VALUES</b>	<p>Hockey Victoria (<i>HV</i>) is the peak governing body responsible for the development, coordination and promotion of hockey in Victoria.</p> <p>HV’s vision is to be the safe, welcoming and inclusive community sport of choice for all Victorians. HV will achieve this through the development, management and promotion of safe, welcoming, inclusive and healthy hockey environments as well as through the delivery of innovative, exciting and fun programs and competitions that will enable all Victorians to participate in hockey as their sport of choice for life.</p> <p>HV has the following <b>seven</b> values:</p> <p><b>Collaboration:</b> Valuing collaborative partnerships and teamwork  <b>Respect:</b> Acting and communicating with respect, fairness and integrity  <b>Innovation:</b> Encouraging innovation to achieve continuous improvement  <b>Excellence:</b> Promoting excellence and celebrating our past and present achievements  <b>Inclusion:</b> Embracing and promoting inclusivity  <b>Leadership:</b> Demonstrating professional leadership  <b>Responsibility:</b> Exercising financial responsibility</p>
<b>ROLE</b>	<p>The <b>Victorian State Team – Team Manager</b> is responsible for the overall management of the team, with a primary focus on logistics, administration, catering, equipment and safety.</p> <p>Primary responsibilities will include, but not limited to:</p> <ul style="list-style-type: none"> <li>• Attend team training and information sessions as required and agreed by coaching and HP staff, attending to athlete and team needs.</li> <li>• Be the key intermediary between athletes, parents and HV staff, ensuring clear lines of communication.</li> <li>• Report any issues relating to player attendance, behaviour or injury to HV’s High Performance Department.</li> <li>• Manage the team in line with the HV Codes of Behaviour.</li> <li>• Act as a positive role model to all participants and family members</li> <li>• Proactively promote Hockey Victoria in a positive manner.</li> <li>• Work within the confines of the budget as prepared by HV’s High Performance Department, keep all documentation and reconcile to Accounts department on return.</li> <li>• Provide the team with meals appropriate to the nutritional needs of competing athletes.</li> <li>• Participate in any post tour review process as directed by HV’s High Performance Dep’t.</li> <li>• Ensure the prompt return of all equipment.</li> </ul>
<b>SIGNATURE</b>	_____
<b>DATE</b>	___/___/___
<b>APPROVED BY</b>	_____
<b>DATE</b>	___/___/___